



CASH/CHEQUE REMITTANCE FORM

Please use one form per Cost Code

Reg. Charity No: 1103854

Collected By:	PLEASE PRINT NAME			DATE:		
In Respect Of:				COST CODE:		
CHEQUES					£	p
NAME	AMOUNT				£50	
					£20	
					£10	
					£5	
					Total Notes	
					£2	
					£1	
					50p	
					20p	
					10p	
					5p	
					2p	
					1p	
					Total Coins	
					TOTAL CASH	
					TOTAL CHEQUES	
					GRAND TOTAL	
					Including FLOAT of	
Total Cheques					EVENT BALANCE	
SIGNATURE				DATE HANDED OVER		
RECEIVED by TREASURER SIGNATURE			CHECKED	DATE & INITIALS		
COST CODE AGREED	YES	NO	AMENDED CODE			
BANKED	DATE	INITIALS	ENTERED IN ACCOUNTS	DATE	INITIALS	